



IMP RCP PROJECT POSTING TEMPLATE

PROJECT ADMINISTRATORS		
Tim Kinsella	Kristina Kasper	GID Investment Advisers LLC
(617) 854-9122		125 High St., 27 th Floor
tkinsella@gid.com	kkasper@gid.com	Boston, MA 02110

Posting Date	1/28/22	Budgeted Amount	\$750,000	GL Account Code	51026
Property Name	MOMENT and Flair Tower				
Property Entity Number	32125 and 32112				
Property Address	545 N. McClurg Street, and 222 W. Erie Street, Chicago, IL				
Description of Project/Service (Brief title of posting)	Concierge Services				
Project Start Date	2/28/22	Project End Date	2/28/23		
Community Contact	Rebecca Williams	Contact Tel #	303-550-9753	Contact Email	rwilliams@windsorcommunities.com
Vendor Qualifications (Licenses, Certificates, etc...)	Contractor must be a signatory to union in Chicago, IL				
Vendor Experience in local marketplace (Years in industry, number of similar past projects, etc...)	Minimum of 5 years providing similar services for owners of properties of similar size, class, and sophistication				
Scope of work	Front desk/concierge services, including managing guests/visitors, package management, coordinating services for residents				

NOTE: The IMP – CalPERS Responsible Contract form & The IMP – CalPERS Neutrality Agreement form must be submitted for all contractors bidding on the Project/Service. These forms can be found on the intranet under Purchasing Forms.